



Torrance County

Local Emergency Planning Committee

Chair: Stephen Garrett

Vice-Chair: David Dean

Secretary: Maria Martinez

Information Coordinator: Tracey Master

Emergency Manager: Samantha O'Dell

This meeting will be available via Zoom. The link may be found on the Torrance County website at torrancecountynm.org/calendar.

GENERAL MEETING MINUTES

Tuesday, July 22, 2025 @ 9:00am

205 S. Ninth Street, Estancia, NM 87016

1. Call to Order – The meeting was called to order by Chair Stephen Garrett at 9:02am.
2. Pledge of Allegiance
3. Welcome and Introductions
4. Determination of Quorum – There was not a quorum for this meeting. There was discussion on quorum, voting members and the importance of attending meetings. If you are not able to attend and notify an Executive Committee Member or Emergency Manager, it will not count against you. Members are removed after three consecutive meetings missed, with no communication.
5. Approval of Agenda – Unable to do approve, no quorum.
6. Approval of Minutes – Unable to approve, no quorum. Item will be deferred until August Meeting, pending quorum.
 - a. April
 - b. May
 - c. June
7. Presentation
 - a. Grid Failure – Stephen Garrett gave a presentation on grid failure. Discussion after the presentation included inviting CNMEC and NM State Energy Coordinator to give additional presentations on energy.
8. Event Updates
 - a. Old Timers Parade – July 27, 2025
 - i. Parade and events at park.
 - b. National Night Out – Aug 5, 2025

- i. Vendor spots still available.
 - c. County Fair – Aug 5-8, 2025
- 9. Agency Updates – Roy Hubbard announced that he would be attending LEPC on behalf of Mountainair.
- 10. Public Forum
- 11. Upcoming General Meetings
 - a. Next Meeting – August 26, 2025, 9am
- 12. Adjourn Meeting – Chair Stephen Garrett adjourned meeting at 10:39am.